

INVITATION TO BID

ITB11-DPW/ED-105

Energy Efficient Lighting Upgrade Project

Governor Benigno R. Fitial and Lt. Governor Eloy S. Inos, through the Secretary of Public Works, the Energy Division, CNMI Public School System and the CNMI ARRA State Lead are soliciting sealed bids for the supply, delivery and installation of energy efficient lighting fixtures.

All bidding procedures shall be in compliance with the provisions of Title 70, Subchapter 70-30.3 (Procurement Regulations) of the Northern Mariana Islands Administrative Code (NMIAC). In addition, CNMI "Local Business" preference laws and any subsequent amendment made to it is not made applicable to this Invitation to Bid (ITB) as it is prohibited by Federal Law granting the funding for this project.

Complete copies of the bid packets will be available on or after **June 24, 2011** at the Office of the CNMI ARRA State Lead located on the third (3rd) floor Office#315 of the Marianas Business Plaza, Susupe, Saipan or requested via email to: **ee_lighting_upgrade@recovery.gov.mp** during regular working hours. Questions regarding this ITB must be submitted in writing via e-mail to **ee_lighting_upgrade@recovery.gov.mp** or fax to (670) 234-3016 **no later than 4:30p.m., local time, July 13, 2011.**

Only bids from responsible bidders will be considered. In order to evaluate bidder responsibility bidders must complete the required disclosure form and submit with bid. Responsibility will be determined by examination factors identified in CNMI Procurement Regulations § 70-30.3-245.

Sealed bid submittals for this project must be submitted with **one (1) original and four (4) copies and two (2) electronic copies in Portable Document Format (.pdf)** to the Office of the Director of Procurement and Supply, Lower Base Drive, Saipan, no later than **10:00 a.m., local time, July 25, 2011** and must be marked "**ITB11-DPW/ED-105 Energy Efficient Lighting Upgrade Project**".

Bids submitted by firms outside the Commonwealth must be postmarked by the U.S. Postal Service or the official government postal service of a foreign country no later than **July 25, 2011** and must be received at the Office of the Director of Procurement and Supply, Lower Base Drive, **August 04, 2011**.

Bidders outside the Commonwealth must notify the Director of Procurement and Supply, in writing, of their intent to submit a Notice of Intent to Bid in order to receive this additional seven (7) working days for the receipt of the actual proposal documents. This Notice of Intent to Bid may be any mode of written communication including facsimile to (670) 664-1515 or e-mailed to procurement@pticom.com but must be received no later than **10:00 a.m., local time July 25, 2011**.

Bids will be publicly opened and read at the Office of the Director of Procurement and Supply, Lower Base Drive, Saipan, at **10:00 a.m., local time, August 05, 2011**. However, if no Notice of Intent to Bid were received from bidders outside the CNMI, bids will be opened at **10:30 a.m., local time, July 25, 2011**.

Bidders must comply with all requirements and also submit in a completed additive cost form for the additive specifications inclusive of the specifications identified in the Invitation To Bid: ITB11-DPW/ED-105. Bidders must follow requirements identified in the ITB11-DPW/ED-105 and all information; forms; and format is considered material issues of the bid. Failure to follow precise requirements shall be considered a nonresponsive bid and shall be disqualified.

Performance time for completion of this project is **one hundred twenty (120) calendar days** upon issuance of **Notice To Proceed**. Charge will be imposed at two hundred dollars (US \$200.00) for every day that project exceeds deadline requirements as agreed liquidated damages for loss of use of equipment and administrative costs and is not to be considered a penalty ("Liquidated Damages"). All bids are to include all elements of the requirements of ITB11-DPW/ED-105; and all required taxes; shipping; training; and other associated costs. Successful bidder must show proof of a Commonwealth business license **prior** to contract award.

This project is funded in whole from the American Recovery and Reinvestment Act (ARRA) of 2009 through the U.S. Department of Energy. The Contractor shall ensure all ARRA requirements are met in a timely manner including but not limited to the following:

1. Compliance with all American Recovery and Reinvestment Act requirements, including but not limited to Adherence to Environmental Requirements, Section 504 of the Rehabilitation Act of 1973, and Equal Employment Opportunity are additionally required for compliance by the vendor.

2. Provide monthly reports in agreed upon format which are compliant with the American Recovery and Reinvestment Act of 2009 SEC 1512 and guidelines set forth by the Office of Management and Budget.

For further information on ARRA Requirements, proposers are requested to contact Alfreda Camacho at (670) 234-3014/5, electronic mail: alfreda.camacho@recovery.gov.mp or facsimile: (670) 234-3016. Bidders are directed to the ARRA website for further information on ARRA requirements: www.recovery.gov.mp

The firm selected will be subject to a responsibility determination in conformance with the provisions of The Northern Marianas Islands Administrative Code (NMIAC) Title 70, Subchapter 70-30.3 and must possess a valid CNMI Business License **prior** to the commencement of work. Vendors must be familiar with the American Recovery and Reinvestment Act of 2009, inclusive of Federal Acquisition Regulation, and the Buy America Provision and relevant OMB circulars pertaining to the expenditure and reporting requirements of ARRA funds.

All costs incurred by the bidder to prepare a response to this Invitation To Bid and subsequent inquiries shall be borne by the bidder. All bids accompanying documentation(s) shall become the property of the CNMI government and shall not be returned. All responses to this ITB shall also take into account any and all taxes that will be charged to the contractor awarded the contract for the project, including excise tax.

The government reserves the right to reject any and all bids and to waive any imperfections in a proposal in the best interest of the Commonwealth of the Northern Mariana Islands. All bids shall become the property of the CNMI government.

SIGNATURES:



MARTIN C. SABLAN
Secretary, Department of Public Works

6/23/11
Date



HERMAN S. SABLAN
Director, Procurement and Supply

06-24-11
Date

CONCUURED BY:



THELMA B. INOS
Director, Energy Division

6/23/11
Date



MICHAEL J. ADA
ARRA State Lead

6/23/11
Date